



August 25, 2025

Dear Arroyo Roble Resort Owners,

The **2025 Special Assessment Payment Plan Agreement** is now available for those who have not paid the assessment in full and require a payment plan.

To enroll, please follow these steps:

1. **Complete the attached Payment Plan Agreement Form.**
2. **Return the completed form by email to:** [ownerservices@arroyoroble.com](mailto:ownerservices@arroyoroble.com)
3. **Call ARR at one of the phone numbers listed below** to give your payment information for auto-draft, which is required for participation.

Please call any day between the hours of 8am – 8pm. If we are unavailable to answer, please do not leave more than one message as this will delay the process.

(928) 282 - 7777 extension 0

(928) 282 - 7777 extension 1131

(928) 282 - 7777 extension 1122

**Deadline:** Please return the form no later than **September 1, 2025**. If your form is not received by this date, the full \$1,500 per interval assessment remains due, and your account will be subject to the original payment terms and your account will be considered in default.

We appreciate your timely attention and cooperation in helping us move forward with this important step for the financial stability of Arroyo Roble Resort.

Sincerely,

**Jolene Moya**

General Manager

Arroyo Roble Resort



## Arroyo Roble Resort Council of Co-Owners

### **Special Assessment Payment Plan Agreement – 2025 Special Assessment**

#### **Owner(s) Information**

Owner(s) Name(s): \_\_\_\_\_

Interval Unit Number(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### **2025 Special Assessment**

The 2025 Special Assessment of \$1,500 per interval is due on August 22, 2025, unless the owner is approved for a payment plan.

#### **Payment Terms**

1. Total Amount Owed: \$1,500 per interval.

2. Payment Schedule:

- September 1, 2025 – \$300 (first installment, per interval)
- October 1, 2025 – \$200 (per interval)
- November 1, 2025 – \$200 (per interval)
- December 1, 2025 – \$200 (per interval)
- January 1, 2026 – \$200 (per interval)
- February 1, 2026 – \$200 (per interval)
- March 1, 2026 – \$200 (per interval)

3. Payment Method: Payments must be set to auto-draft from a valid U.S. checking account, debit, or credit card. Please call (928) 282 – 7777 ext. 1148 to make any changes to the payment method on file.

4. Default: If the owner fails to make a scheduled payment, the entire unpaid balance becomes immediately due and payable, and the Council may pursue collection, including lien and foreclosure.

**Acknowledgment of Reservation Suspension**

I/We understand that if my/our account becomes delinquent under this plan, any existing or future reservations will be canceled immediately, and I/we will not regain reservation privileges until the account is brought current.

**Acknowledgment of Email Correspondence**

I/We authorize Arroyo Roble Resort to use my/our email address for official communications, including notices of assessments, invoices, account status, and resort updates.

Yes, I opt in to email correspondence.

No, I prefer USPS mailed correspondence only.

**Acknowledgment & Agreement**

I/We, the undersigned owner(s), hereby agree to the above payment plan for the 2025 Special Assessment levied by Arroyo Roble Resort Council of Co-Owners. I/We understand and accept the finance charges, payment schedule, enforcement provisions, and the conditions regarding reservation suspension and email correspondence.

Owner Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

Owner Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

**For ARR Use Only:**

Approved by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_